

**ROAD HOME CORPORATION  
BOARD MEETING**

**One American Place  
301 Main Street  
Suite 600, Fish Bowl Room  
Baton Rouge, LA 70801  
August 2nd, 2007  
3:00 P.M.**

Chairman Jerry Reaux called the meeting to order.

Chairman Reaux asked for introduction by guest.

Board Members: Jerry Reaux, Ernie Broussard, Kathy Dyson and Joe Williams  
Non-Members: Lara Robertson and Dr. Nadine Jarmon

**Approval of Minutes July 12<sup>th</sup> and July 19<sup>th</sup>:** A motion was made by Ernie Broussard and seconded by Joe Williams.

**Treasurer's Report:** Simone was not present. Dr Jarmon summarized the payroll and operating accounts

- Payroll ending balance - \$188.38
- Operating account ending balance - \$117,566.47

Chairman Reaux requested a motion be made to add Dr. Jarmon as an authorized signature to the RHC checking accounts – stating dual signatures were needed, he and Simone are the only ones authorized to sign check, and this will give Dr. Jarmon authority as the Executive Director. There are now 3 people authorized to sign checks. Ernie Broussard made the motion, Joe Williams second; it was approved by the board.

**Property Maintenance and Security SFO:** After careful analysis and consideration from the staff and the Disaster Recovery Unit, Corporate Security Solutions were approved as finalist contract. Contingency, 1 satisfactory negotiation on the contract issues, 2 Ability to secure the additional funds. Chairman Reaux is authorizing the staff to begin negotiation while he works on the funding.

**Executive Director's Report:** Dr. Jarmon provided a detailed report on the activities on the corporation from July 2, 2007 through August 2, 2007 which included a **Staffing Update**– Carolyn Carolina was hired as administrative assistant on July 16<sup>th</sup>; Raymond Allen was hired as Contract Administrator with a start date of July 24<sup>th</sup>, 2007.  
**Administrative items** – Staff reviewed and recommended health insurance be provided by Humana Healthcare Services. The staff requested in lieu of contributions to the 401K plans the Corporation would pay a larger percentage of the health insurance.

**Procurements** – Paychex, Bookkeeping, Liability Insurance, and Workman’s Comp Insurance, Maintenance & Security Procurements.

**Meeting for the Month of July** as well as future meeting were discussed. Dr Jarmon stated she had a meeting with the parishes and wanted to bring their concerns before the Board.

Basically we need to communicate with them where we are with the contracts and we need to start working with them on their parish plans.

**Budget** – A complete startup, monthly and annual budget forecast was given to the Board to review. The board approved all of the Startup expenses with the exception of \$10,000 in furniture expense and office equipment.

Monthly expenses were approved with exception of \$3,750 office lease, phone and Internet services. The Board agreed the corporation would pay 75% of the staff’s insurance premiums.

**During this part of the discussion a question was asked of Dan Rees about what percentage of the insurance premium is paid by the state. He stated he did not know. It was requested this be a part of the minutes. (Dan Rees readily admitted he did not know something)** The board with the exception of the Maintenance and Security Contracts approved annual expenses.

Chairman Reaux – stated we have enough in the budget to fund 1,000 properties but not 9,000. (This is being deferred until funding can be approved.)

**\*\*\*\*\*This was an item discovered in the budget\*\*\*\*\***

**\*\*\* Recording Fee-** Dan Rees responded – In a normal purchase – it is the purchaser who normally pays the fees (the RHC is being asked to pay this cost)

These fees are from February to June 07, - Note: Orleans Parish – make sure it is not prorated taxes. – Chairman Reaux noted this is an unbudgeted expense and will defer until the next meeting to find who is responsible for the taxes.

Dan Rees noted that of the \$84,903.24, \$15,262 was prorated and that would be what the RHC would be responsible for this expense.

We are deferring until the next Board meeting.

**Property Count Update:** We have a total of 696 as of July 31<sup>st</sup>, 2007.

Lara Robertson stated by the end of the year we could possibly have 9,000 properties.

**Other Business:** As we look at IT (Information Technology) it would be nice to have a system in place that will track the property by parish.

**Public Comment:** K.C. King/ Citizens Road Home Action Team (CHAT) presented a handout to the board that outlined its exception of the RHC from a neighbor’s point of view.

Adam Knapp – Comments – Complimented Dr. Jarmon’s attendance at the LRA’s workshop. Mr. Knapp stated “Great to have Nadine at the meeting and future meets. Her ability to see and hear from local leaders is critical.”

Parishes are very concerned about security and maintenance, demolition and transfer processes.

Demolition – The parishes seek to have as many properties as possible demolished by the Corps or FEMA. We need a strike team to quickly organize with FEMA to push for this outcome. The target of property is between 15,000 to 20,000 properties.

Transfer – It is of critical importance to work with parishes, and immediately on the transfer process.

Best Practices – The LRA is going to partner with RHC staff to bring in technical experts to advise on land banking.

**Comment from Chairman Reaux**

**\*\*There is a health risk involved with the properties that have in ground swimming pools, how can we fast track this property to the parishes, so the local municipality can get on them and get them filled in?\*\*\***

General Discussion on the debriefing process and how should it be handled.

Meeting Adjourned.