

**Road Home Corporation**  
**Meeting Minutes**  
**July 12, 2007**  
**3:00 p.m.**

One American Place  
 301 Main Street  
 Suite 600, Room 5-614, Pearl Room  
 Baton Rouge, LA 70801

**Special Agenda**

Jerry Reaux called the meeting to order

Board Members: Jerry Reaux, Ernic Broussard, Simone Champagne, Kathy Dyson

Non Members: Lara Richardson, Nadine Jarmon, Dan Rees

1. Executive Director's Update: Dr. Jarmon stated an administrative assistant has been hired and will start on July 16<sup>th</sup>; they are currently reviewing applications for the contract administrator.

We currently have properties our portfolio and are reaching out to the different parishes introduce the corporation, define our responsibilities, and ask them to allow us additional time to allow us time to get our polices and procedure defined.

2. Property Maintenance/ Property Security SFO: We received 24 different proposals, seventeen (17) for maintenance and seven (7) for security. Due to the large number of responses we were unable to grade them in time for this meeting. We will grade them and make our recommendation by the next meeting which is July 19<sup>th</sup>.

**Questions from attendees:**

- 1). Q - Can I receive a copy of the SFO?  
 A - Yes.
- 2). Q - What time is your next board meeting?  
 A - Thursday July 19<sup>th</sup>, 3:00
- 3). Q - What defines a Louisiana company?  
 A- At minimum a corporation formed in Louisiana (Dan Rees)
- 4). Q - How was it advertised? (SFO)  
 A - LAPA and six different newspapers throughout the state of Louisiana

Recess:

3. St. Bernard Parish Memorandum of Understanding: We will continue to navigate thru the details of the scope of the MOU.
  
4. Outreach Efforts to Parish regarding Maintenance & Security: A letter will be drafted to all parishes introducing our self, and defining our responsibility. The board chair emphasized the importance of the development of our policies and procedures.
  
5. Other Business: The use of Dan Rees to continue as the Service of Process coordinator for RHC or if the RHC should procure an out side source.  
Simone Champagne offer of appreciation to Dan Rees for his services.

Meeting adjourned